

### **Accepted Abstracts – Type of Presentation**

Based on the type of submissions, abstracts will be presented at the 6<sup>th</sup> HKASMSS Student Conference under one of the following types:

#### **Original Research: Oral Presentation**

- Each with 10-minute presentation time + 5-minute Q&A
- FIVE presentations are scheduled in one session
- Award: Best Oral Presentation (Prize: HKD 10,000 Financial support to the next FIMS conference)

#### **Original Research: Poster Presentation**

- Each with 3-minute presentation time + 1-minute Q&A
- ALL presentations are scheduled in one session
- In the track of Original Research, moderators and adjudicators gather at the first poster presentation and move sequentially.
- Award: Best Poster Presentation (Prize: HKD 1,000 Book Voucher)

#### **Project Proposal: Poster Presentation**

- Each with 2-minute presentation time + 1-minute Q&A
- ALL presentations are scheduled in one session
- In the track of Project Proposal, moderators and adjudicators gather at the first poster presentation and move sequentially.
- Award: Best Project Proposal (Prize: HKD 500 Book Voucher)

### Guidance for Speaker: Oral Presentation Format

The following guidelines and information will assist you in conducting the oral presentation:

#### **Presentation Materials – PowerPoint File**

- The presentation file should be in English and create in Windows platform by MS PowerPoint (.ppt or .pptx).
- To ensure the smooth running of the conference, all speakers are required to preload their PowerPoint presentation files into the computer provided by the organizer at the lecture theatre. Please send your files not later than **15 Nov (Fri)** to the conference secretary.
  - If your file size is less than 10MB, you can submit your file via email directly: [hkasmss1988@yahoo.com](mailto:hkasmss1988@yahoo.com)
  - If your file size is more than 10MB, you may choose any one of the possible platform of file sharing to [hkasmss1988@yahoo.com](mailto:hkasmss1988@yahoo.com). Some suggestions are as below:
    - WeTransfer: [www.wetransfer.com](http://www.wetransfer.com)
    - Google Drive: [www.google.com.hk/intl/zh-HK/drive](http://www.google.com.hk/intl/zh-HK/drive)
    - Dropbox: [www.dropbox.com/](http://www.dropbox.com/)
- If your PowerPoint presentation contains movie clips, please make sure the original movie clip(s) is/ are saved in the same directory with your PowerPoint file and is/ are playable using Microsoft Media Player.

#### **During Presentation**

- Please arrive at the front rows (reserved area for speakers) of the conference venue at least 15 minutes before your “**SESSION**” starts.
- On-site correction of your submitted presentation files is NOT allowed.

**To play safe, you are strongly recommended to bring with you  
an extra copy of presentation file in a USB  
to the venue 15 mins before your “SESSION” begins.**