**Abstract Submission Form**

**Submission Deadline: 18 Oct 2019 (Fri)**

**Please send the completed form to conference secretariat via email (**[**hkasmss1988@yahoo.com**](mailto:hkasmss1988@yahoo.com)**).** Read the guidelines carefully before submission. Please give a √ in the appropriate box.

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| **Abstract** | | | | | | |
| Abstract Title: |  | | | | | |
| Nature of Topic: | * Sport Medicine (Sport injury, Epidemiology, Injury Mechanism) * Sport Rehabilitation (Return to Sport Program, Exercise Therapy) * Exercise Science (Health and Fitness, Sport Nutrition and Physiology, Sport Pedagogy, Sport Psychology, Sport Biomechanics) * Other Related Topics | | | | | |
| Presentation Preference | € **Original Research, please select:**  € Oral Presentation  € Poster Presentation | | | € **Project Proposal**  Poster Presentation (ONLY) | | |
|  | | | | | | |
| **Presenting author** | | | | | | |
| Title: | € Dr. |  Mr. |  Mrs. | | |  Ms. |
| Given Name: |  | | Last name: | |  | |
| Degree Pursing: |  | | | | | |
| Department: |  | | | | | |
| Institution: |  | | | | | |
| Tel: |  | | Email: | |  | |
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| **Co-authors** *(Please use extra sheet if the space is not enough)* | | | | | | |
| Given Name: |  | | Last name: | |  | |
| Department: |  | | | | | |
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| Given Name: |  | | Last name: | |  | |
| Department: |  | |  | | | |
| Institution: |  | |  | | | |

Notification of abstract acceptance will be made **on or before 1 Nov 2019 (Fri)**

**Submission Guidelines**

**Submission Regulations**

1. Please fill in the abstract submission form and return to conference secretariat via **email** (hkasmss1988@yahoo.com) by deadline. Submission by letter, fax or CD/DVD will NOT be accepted.
2. ALL successfully submitted abstracts will be acknowledged within 6 working days.
3. Each author could submit more than one abstract, but the author MUST use a NEW form for EACH submission.
4. If the abstract is confirmed to be accepted, only the presenting author will be notified of abstract acceptance by email. The presenting author will be required to register and confirm attendance.
5. Submitting an abstract implies the authors agree to publish the abstracts in the conference program book.

**Format of Abstract**

1. All abstracts must be submitted and presented in English.
2. File Format: Windows MS word, A4 size (210mm X 297mm)
3. Format of Content:
   * **Title:** Times New Roman font 14, use bold-faced and capitalized font type for the title. Abstract titles should be less than 30 words.
   * **Author and Affiliation:** Times New Roman font 10 and use bold-faced, full name of all authors should be listed (do not include titles e.g. MD, PhD). The presenting author should be underlined.
   * **Body:** Times New Roman font 12 and single space. The body of the abstract is limited to 600 words, excluding the title, author name and affiliation. Any abstract exceeding this limit will be automatically truncated. Simple tables or graphs (in blank ink) may be included.

For an **Original Research**, it should include: a) Objective(s), b) Methods, c) Results, d) Discussion and Conclusion and e) Reference.

For a **Project Proposal**, it should include at least: a) Objective(s), b) Methods, c) Potential implication and d) Reference.

**Template for Reference (Format of Abstract)**

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| **Abstract Title Example of 6th HKASMSS Student Conference**  **Times New Roman Font 14, Bold, Capitalized Font Type, Less Than 30 Words**  *Tai-Man Chan1, Mary Lee2*  *First Name (No Initials) Last Name, 10 point, centered, underline for the presenter*  1Author’s affiliation (Name of organization/affiliation, 10 point Times New Roman, centered);  2Department of Sport and Physical Education, Hong Kong Baptist University  Your abstract (Times New Roman font 12 and single space. The body of the abstract is limited to 600 words, excluding the title, author name and affiliation. Any abstract exceeding this limit will be automatically truncated. Simple tables or graphs (in blank ink) may be included.) For an Original Research, it should include: a) Objective(s), b) Methods, c) Results, d) Discussion and Conclusion and e) Reference. For a Project Proposal, it should include at least: a) Objective(s), b) Methods, c) Potential implication and d) Reference. |